

headspace Youth Access Worker

Supporting Everyone to be healthy and live well

PURPOSE OF THE ROLE

The primary purpose of the Youth Access Worker is to provide generalist youth worker support and services at headspace Echuca. The Youth Access Worker will build a positive rapport with a wide range of young people including, but not limited to young males, young people who are Aboriginal or Torres Strait Islander, LGBTIQ young people, young people from culturally and linguistically diverse backgrounds, homeless young people, and young people with co-occurring mental health and alcohol and other drug issues. The role will predominantly provide engagement and early intervention mental health support, performing the intake screening responsibilities and brief interventions for young people referred to headspace Echuca. The Youth Access Worker will carry a shared caseload of young people and provide an interim service response for young people awaiting allocation to other specialist headspace services. They will participate in regular case review and clinical supervision meetings with the headspace Clinical Lead and work as part of a multidisciplinary team, including mental health clinicians and collocated staff. In addition to this the Youth Access Worker will assist with administration support to manage phone calls, responding to service enquiries, screening new referrals, and booking appointments when required. headspace Echuca.

To find out more about headspace visit headspace.org.au

Position Details	
Position Title:	headspace Youth Access Worker
Department	headspace
Reports to:	headspace Clinical Lead
FTE:	1.0 FTE 76 hours
Enterprise Agreement:	Allied Health Professionals (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement 2021- 2026 / Medical Scientists, Pharmacists and Psychologists Victorian Public Sector (Single Interest Employers) Enterprise Agreement 2021-2025
Position Classification:	Youth Worker Class 1 (YW30-YW36) Allied Health Professional Grade 1 equivalent Provisional Psychologist (PJ1-PJ8) Dependent on qualifications and experience
Position Description last reviewed:	September 2024

Selection Criteria
<ul style="list-style-type: none"> Tertiary level qualification in a mental health discipline: Social Work, Occupational Therapy or Psychologist (Registered with the Psychology Board of Australia) <u>or</u>;

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- Diploma or Certificate in mental health/youth related studies with experience working with young people in the mental health sector.
- Excellent interpersonal and communication skills with ability to engage respectfully and inclusively with young people and their families in order to achieve their goals.
- Sound knowledge of the impact of mental illness on young people and the ability to provide a positive impact on the wellbeing of young people in a youth-friendly manner.
- Experience working in a team where collaboration, collegial support and motivation for learning are key to achieving team goals.
- Ability to adapt and be flexible to changing work environments and requirements.
- Satisfactory evidence of; National police check, Working with Children’s Check and Vaccination status in line with policy and procedure at this time.

Key Accountabilities

- Build effective relationships with young people and their families, encouraging self-determination and participation
- Engage and support young people awaiting allocation to specialist headspace services, supporting the intake team with a shared caseload
- Provide intake screening, brief interventions and psychoeducation to referred young people and their families.
- Refer young people to internal and external services as appropriate and provide follow up support and care coordination.
- Support the headspace Echuca team in delivering presentations at community events and assist with the facilitation of group programs where appropriate.
- Participate in relevant training and development activities, meetings and supervision as an effective team member.





Organisational Responsibilities

- Positively promote ERH within and externally to the organisation
- Comply with the ERH and Victorian Public Sector Code (VPS) of Conduct
- Each employee has a responsibility to comply and promote practices with all ERH policies and procedures and familiarise themselves with those relevant to their position
- Comply with relevant registration bodies mandatory continuing professional development requirements
- Carry out all work and interactions in alignment with the CARE values
- Report all incidents and near misses as soon as possible after the event
- Participate in risk management activities and assist with identification and control of risks within their department or area of work
- Actively support compliance with the National Safety & Quality Health Service Standards and other professional standards and relevant regulatory requirements

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CARE Values

All staff are expected to behave in a way that is in alignment with our corporate values:

 <p>Collaboration</p>	<p>Works with a team focus Cooperates with others and gains input and support to assist in achieving objectives We work with others to achieve shared goals</p>
 <p>Accountability</p>	<p>Monitors the impact of one's own behaviour on others Supports a "no-blame" culture in reporting incidents and helping to effectively resolve them</p>
 <p>Respect</p>	<p>Treats people fairly and openly Treats people with dignity Demonstrates personal standards of consistency, tolerance and patience</p>
 <p>Excellence</p>	<p>Consistently supports and follows organisational policies and procedures Actively participates in identifying opportunities to improve what we do</p>

Key Relationships

Internal	External
headspace Echuca and collocated team members	Young people, their family and friends that access the centre
headspace Youth Reference Group members	Local youth, health, community services and education providers
Consortium partner organisations	



Leadership Capabilities

The table below indicates the leadership capability levels required. This table will need to be read in conjunction with the ERH Leadership Capability Framework.

✓ PLEASE USE A TICK ICON TO INDICATE REQUIRED LEVEL

Category	Descriptors	Foundation	Proficient	Advanced	Highly Advanced
 <p>Collaboration</p>	Inspires direction & purpose	✓			
	Turns challenges into opportunities	✓			
	Communicates effectively		✓		
	Builds relationships			✓	
	Works collaboratively			✓	
 <p>Accountability</p>	Acts with integrity	✓			
	Demonstrates accountability		✓		
	Drives accountability	✓			
	Manages self		✓		
	Promotes innovation	✓			

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Respect 	Accessible communicator	✓			
	Values difference		✓		
	Consistently articulates direction	✓			
	Empowers others		✓		
	Respectfully influences	✓			
Excellence 	Delivers results	✓			
	Plans and prioritises		✓		
	Thinks and solves problems		✓		
	Consumer focus		✓		
	Innovation change leader	✓			

TERMS & CONDITIONS OF EMPLOYMENT:

Terms and conditions are in accordance with the Letter of Offer and Contract of Employment.

I acknowledge that I have received a copy of this position description. I have read (or have had read to me) and understand the requirements of this position. I agree to work in accordance with this position description.

Signed: _____ Date: / /

Print Name: _____

cc: Employee File