POSITION DESCRIPTION

Enrolled Nurse

Supporting Everyone to be healthy and live well

PURPOSE OF THE ROLE

The Enrolled Nurse (EN) working within his/her scope of clinical practice is responsible for the delivery of high quality, patient care in a variety of clinical settings.

Clinical skills and knowledge will reflect the level of training, any additional clinical 'endorsements' (medication administration/ advanced clinical skills training) and the years/ level of experience in everyday work practice.

Enrolled Nurses that are not qualified to administer medications will have the notation, "does not hold board approved qualifications in the administration of medicines" on the register against their name. At ERH this will be identified by (R) on the nurses ID badge.

Position Details	
Position Title:	Enrolled Nurse
Department	Various
Reports to:	NUM / Department Head
Positions Reporting to this role:	NIL
FTE:	
Budget:	NIL
Enterprise Agreement:	Nurses and Midwives EA 2020 – 2024
Position Classification:	IB61 – IB75
Position Description last reviewed:	June 2024

Key Accountabilities
• As part of the clinical team provide, safe and effective evidence-based nursing care and evaluate clinical outcomes in consultation with the interdisciplinary team.
• Maintain core clinical competence specific to the area of clinical practice.
• Conduct systemic nursing assessments and plan nursing care in consultation with individual patients, their significant others and interdisciplinary health care team.
• Assist in the development and implementation of clinical policies and procedures
• Act as a support and resource person for students, graduate nurses and other enrolled nurses.
• Act as a patient advocate
• Ensure knowledge and skills remain current through attendance at regular education and training sessions and through reference to changes in policy, practice and guidelines.
• Actively participate in quality improvement activities, unit meetings and committees as appropriate.
• Actively participate in in-house education and training programs
• Practice within a professional, ethical and evidence based nursing frameworks part of the clinical team provide, safe and effective evidence based nursing care and evaluate clinical outcomes in consultation with the interdisciplinary team.

Enrolled Nurse

Organisational Responsibilities
Positively promote ERH within and externally to the organisation
Comply with the ERH and Victorian Public Sector Code (VPS) of Conduct
Each employee has a responsibility to comply and promote practices with all ERH policies and procedures and familiarise themselves with those relevant to their position
Comply with relevant registration bodies mandatory continuing professional development requirements
Carry out all work and interactions in alignment with the CARE values
Each employee has a responsibility to comply with and promote relevant legislation and professional standards in relation to safety, quality and risk relevant to their position
Each employee has a responsibility to comply with and promote compliance with the National Safety & Quality Health Service Standards and other industry standards and relevant regulatory requirements

CARE Values	
All staff are expected to behave in a way that is in alignment with our corporate values:	
Collaboration	Works with a team focus Cooperates with others and gains input and support to assist in achieving objectives We work with others to achieve shared goals
Accountability	Monitors the impact of one's own behaviour on others Supports a "no-blame" culture in reporting incidents and helping to effectively resolve them
Respect	Treats people fairly and openly Treats people with dignity Demonstrates personal standards of consistency, tolerance and patience
Excellence	Consistently supports and follows organisational policies and procedures Actively participates in identifying opportunities to improve what we do

Key Relationships	
Internal	**External**
NUM	Peak Bodies
ANUM	AHPRA
RN's	
Education	
Medical Staff	
Allied Health Staff	
Support Staff	

Enrolled Nurse

Selection Criteria
Essential:
Qualifications: • Current AHPRA registration
Sound knowledge and skill in relation to nursing care, relevant to experience and scope of clinical practice
Sound appreciation of clinical practice requirements related to the clinical environment.
Good understanding and adherence to the principles underpinning patient centred care
Well-developed interpersonal communication skills and the ability to communicate professionally and effectively with patients and colleagues
Ability to set goals and objectives and meet deadlines as required.
Demonstrated ability to work collaboratively within a multidisciplinary team framework.
Good working knowledge of current nursing issues and trends
Demonstrated commitment to ongoing professional development.
Satisfactory evidence of; National police check, Working with Children's and Vaccination status in line with policy and procedure at this time.
Desirable:

TERMS & CONDITIONS OF EMPLOYMENT:
Terms and conditions are in accordance with the Letter of Offer and Contract of Employment.

I acknowledge that I have received a copy of this position description. I have read (or have had read to me) and understand the requirements of this position. I agree to work in accordance with this position description.

Signed: _____ Date: / /

Print Name: _____

cc: Employee File