

# POSITION DESCRIPTION

Consultant Anaesthetist

*Supporting Everyone to be healthy and live well*

## PURPOSE OF THE ROLE

Supporting Everyone to be healthy and live well

Position Details	
Position Title:	Co-Director Anaesthetics Department & Consultant Anaesthetist
Department	Anaesthetics
Reports to:	Chief Medical Officer
Positions Reporting to this role:	Nil
FTE:	1.0 (negotiable)
Budget:	Nil
Enterprise Agreement:	Medical Specialists (Victorian Public Health Sector) (AMA Victoria/ASMOF) (Single Interest Employers) Enterprise Agreement 2022 – 2026
Position Classification:	Dependent on qualifications and experience
Position Description last reviewed:	July 2024

Selection Criteria
<b>Essential:</b>
<ul style="list-style-type: none"><li>• Specialist registration with the Medical Board of Australia</li><li>• Fellowship of the Australian and New Zealand College of Anaesthetists (FANZCA)</li><li>• Significant experience in anaesthesia and perioperative services</li><li>• Evidence of participation in ANZCA CPD</li><li>• Demonstrated interest in and commitment to education and training</li><li>• Interpersonal skills that promote effective teamwork and patient safety</li></ul>
Satisfactory evidence of; National police check, Working with Children's and Vaccination status in line with policy and procedure at this time.

Key Accountabilities
<ul style="list-style-type: none"><li>• Provides specialist anaesthetist and perioperative services within scope of clinical practice</li><li>• Practices in accordance with relevant professional standards/documents, within scope of clinical practice: <a href="https://www.anzca.edu.au/safety-advocacy/standards-of-practice/policies,-statements,-and-guidelines">https://www.anzca.edu.au/safety-advocacy/standards-of-practice/policies,-statements,-and-guidelines</a></li><li>• Ensures punctual attendance at all rostered elective lists</li><li>• Participates in Anaesthesia Clinics and ensures comprehensive documentation in accordance with professional standards</li><li>• Documents all drugs administered, including dose, route and time of administration</li><li>• Ensures continuous monitoring during procedures in accordance with professional standards</li><li>• Supervises recovery room patients in accordance with professional standards</li></ul>

## Consultant Anaesthetist

- Ensures safe patient handover, including documentation of post-anaesthesia care
- Supports the provision of best-practice pain management, within scope of clinical practice, and in accordance with professional standards
- Provides consultancy services for High Dependency Unit (HDU) patients, e.g. for central venous catheter (CVC) placement, arterial lines
- Participates in the on-call roster in anaesthetics and is available for recall when rostered, in accordance with ERH policy and procedure
- Attends clinical emergencies in accordance with ERH policy and procedure
- Ensures appropriate support is provided for a patient awaiting retrieval (ARV, PIPER)
- Maintains skills relevant to clinical emergencies, including participation in related training, e.g. Effective Management of Anaesthetic Crises (EMAC), Early Management of Severe Trauma (EMST), PRactical Obstetric Multi-Professional Training (PROMPT), Maternity and Newborn Emergency (MANE) program
- Maintains accreditation in Adult, Paediatric and Neonatal Advanced Life Support (ALS)
- Supervises, educates and trains Doctors-in-Training (DiTs)
- Participates in the education and training of DiTs undertaking Consolidation of Skills in Anaesthesia/airways management (e.g. general practitioner registrars who have completed the JCCA certificate; Australasian College for Emergency Medicine (ACEM) registrars)
- Supports the continual improvement of anaesthesia services at ERH
- Maintains currency of practice, including participation in formal continuing professional development (CPD) program
- Maintains accreditation in Adult, Paediatric and Neonatal Advanced Life Support (ALS)
- Adapts clinical practice in accordance with contemporary evidence-based practice
- Participates as member of relevant ERH meetings and committees, including Anaesthesia Morbidity and Mortality and Clinical Audit meetings
- Reviews relevant policies, procedures, guidelines and standards for anaesthesia at ERH
- Participates in quality improvement initiatives

### Organisational Responsibilities

Positively promote ERH within and externally to the organisation

Comply with the ERH and Victorian Public Sector Code (VPS) of Conduct

Each employee has a responsibility to comply and promote practices with all ERH policies and procedures and familiarise themselves with those relevant to their position

Comply with relevant registration bodies mandatory continuing professional development requirements

Carry out all work and interactions in alignment with the CARE values





Report all incidents and near misses as soon as possible after the event

Participate in risk management activities and assist with identification and control of risks within their department or area of work

Actively support compliance with the National Safety & Quality Health Service Standards and other professional standards and relevant regulatory requirements

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CARE Values	
All staff are expected to behave in a way that is in alignment with our corporate values:	
<b>Collaboration</b> 	Works with a team focus Cooperates with others and gains input and support to assist in achieving objectives We work with others to achieve shared goals
<b>Accountability</b> 	Monitors the impact of one's own behaviour on others Supports a "no-blame" culture in reporting incidents and helping to effectively resolve them
<b>Respect</b> 	Treats people fairly and openly Treats people with dignity Demonstrates personal standards of consistency, tolerance and patience
<b>Excellence</b> 	Consistently supports and follows organisational policies and procedures Actively participates in identifying opportunities to improve what we do

Key Relationships	
Internal	External
Anaesthetists and other Senior Medical Staff Clinical Directors/Leads DiTs Nurse Unit Manager Perioperative Unit Anaesthetic Nurses and other Perioperative Unit Staff Theatre Liaison Medical Workforce Unit Manager	Austin Pathology I-MED Ambulance Victoria (AV) Paediatric Infant Perinatal Emergency Retrieval (PIPER) General Practitioners (GPs)

## TERMS & CONDITIONS OF EMPLOYMENT:

Terms and conditions are in accordance with the Letter of Offer and Contract of Employment.

I acknowledge that I have received a copy of this position description. I have read (or have had read to me) and understand the requirements of this position. I agree to work in accordance with this position description.

Signed: \_\_\_\_\_ Date:        /        /

Print Name: \_\_\_\_\_

cc: Employee File