

POSITION DESCRIPTION

Deputy Clinical Director of Anaesthesia

Supporting Everyone to be healthy and live well

PURPOSE OF THE ROLE

Echuca Regional Health (ERH) seeks to appoint a high calibre applicant for the role of Deputy Clinical Director Anaesthesia within the Medical Services Division.

Position Details	
Position Title:	Deputy Clinical Director of Anaesthesia
Department	Anaesthetics
Reports to:	Clinical Director of Anaesthesia
Positions Reporting to this role:	Nil
FTE:	1.0 (negotiable)
Budget:	Nil
Enterprise Agreement:	Medical Specialists (Victorian Public Health Sector) (AMA Victoria/ASMOF) (Single Interest Employers) Enterprise Agreement 2022 – 2026
Position Classification:	HN16-HN59
Position Description last reviewed:	February 2025

Selection Criteria

Essential:

- Specialist registration with the Medical Board of Australia
- Fellowship of the Australian and New Zealand College of Anaesthetists (FANZCA) or recognised by ANZCA as a Rural Generalist Anaesthetist (RGA)
- Significant experience in anaesthesia and perioperative services
- Evidence of participation in ANZCA CPD
- Demonstrated interest in and commitment to education and training
- Interpersonal skills that promote effective teamwork and patient safety
- Satisfactory evidence of; National police check, Working with Children's and Vaccination status in line with policy and procedure at this time.

Key Accountabilities

- Support the Clinical Director of Anaesthesia in providing leadership and direction in the field of anaesthesia
- Deputise for the Clinical Director of Anaesthesia
- Provide specialist anaesthetist/RGA and perioperative services within scope of clinical practice
- Practice in accordance with relevant professional standards/documents, within scope of clinical practice: <https://www.anzca.edu.au/safety-advocacy/standards-of-practice/policies,-statements,-and-guidelines>
- Adhere to and promote risk minimisation strategies and ensure timely incident reporting
- Ensure punctual attendance at all rostered elective lists

POSITION DESCRIPTION

Deputy Clinical Director of Anaesthesia

- Participate in Anaesthesia Clinics and ensure comprehensive documentation in accordance with professional standards
- Documents all drugs administered, including dose, route and time of administration
- Ensure continuous monitoring during procedures in accordance with professional standards
- Supervise recovery room patients in accordance with professional standards
- Ensure safe patient handover, including documentation of post-anaesthesia care
- Support the provision of best-practice pain management, within scope of clinical practice, and in accordance with professional standards
- Provide consultancy services for High Dependency Unit (HDU) patients, e.g. for central venous catheter (CVC) placement, arterial lines, in accordance with scope of clinical practice
- Participate in the on-call roster in anaesthetics and be available for recall when rostered, in accordance with ERH policy and procedure
- Attend clinical emergencies in accordance with ERH policy and procedure
- Ensure appropriate support is provided for a patient awaiting retrieval (ARV, PIPER)
- Maintain skills relevant to clinical emergencies, including participation in related training, e.g. Effective Management of Anaesthetic Crises (EMAC), Early Management of Severe Trauma (EMST), PRactical Obstetric Multi-Professional Training (PROMPT), Maternity and Newborn Emergency (MANE) program
- Maintain accreditation in Adult, Paediatric and Neonatal Advanced Life Support (ALS)
- Supervise, educate and train doctors-in-training (DiTs), including DiTs undertaking consolidation of skills in anaesthesia/airways management (e.g. Australasian College for Emergency Medicine (ACEM) registrars)
- Support the continual improvement of anaesthesia services at ERH
- Maintain currency of practice, including participation in formal continuing professional development (CPD) program (ANZCA)
- Adapt clinical practice in accordance with contemporary evidence-based practice
- Participate as member of relevant ERH meetings and committees, including Anaesthesia and Surgery Morbidity and Mortality and Clinical Audit meetings
- Review relevant policies, procedures, guidelines and standards for anaesthesia at ERH
- Participate in quality improvement initiatives
- Other activities as directed by the Clinical Director of Anaesthesia from time to time

Organisational Responsibilities

Positively promote ERH within and externally to the organisation

Comply with the ERH and Victorian Public Sector Code (VPS) of Conduct

Each employee has a responsibility to comply and promote practices with all ERH policies and procedures and familiarise themselves with those relevant to their position

Comply with relevant registration bodies mandatory continuing professional development requirements

Carry out all work and interactions in alignment with the CARE values





Report all incidents and near misses as soon as possible after the event

Participate in risk management activities and assist with identification and control of

POSITION DESCRIPTION

Deputy Clinical Director of Anaesthesia

risks within their department or area of work
Actively support compliance with the National Safety & Quality Health Service Standards and other professional standards and relevant regulatory requirements

CARE Values	
All staff are expected to behave in a way that is in alignment with our corporate values:	
 <p>Collaboration</p>	<p>Works with a team focus Cooperates with others and gains input and support to assist in achieving objectives We work with others to achieve shared goals</p>
 <p>Accountability</p>	<p>Monitors the impact of one's own behaviour on others Supports a "no-blame" culture in reporting incidents and helping to effectively resolve them</p>
 <p>Respect</p>	<p>Treats people fairly and openly Treats people with dignity Demonstrates personal standards of consistency, tolerance and patience</p>
 <p>Excellence</p>	<p>Consistently supports and follows organisational policies and procedures Actively participates in identifying opportunities to improve what we do</p>

Key Relationships	
Internal	External
Anaesthetists and other Senior Medical Staff Clinical Directors/Leads DiTs Nurse Unit Manager Perioperative Unit Anaesthetic Nurses and other Perioperative Unit Staff Theatre Liaison Medical Workforce Unit Manager	Austin Pathology I-MED Ambulance Victoria (AV) Paediatric Infant Perinatal Emergency Retrieval (PIPER) General Practitioners (GPs)

TERMS & CONDITIONS OF EMPLOYMENT:

Terms and conditions are in accordance with the Letter of Offer and Contract of Employment.

I acknowledge that I have received a copy of this position description. I have read (or have had read to me) and understand the requirements of this position. I agree to work in accordance with this position description.

Signed: _____ Date: / /

Print Name: _____

POSITION DESCRIPTION

Deputy Clinical Director of Anaesthesia

cc: Employee File